



Tadcaster Grammar School

'A Culture of Excellence'

March 2019

Dear Parents

Year 8 Parents' Evening – Thursday 21 March 2019

I would like to invite you to attend a Parents' Evening on Thursday 21 March, when you will have the opportunity to talk with your child's teachers. The Parents' Evening will involve online appointment bookings, enabling you to reserve specific time-slots with teachers. As a parent you will need to log onto the **Parents' Evening booking system** which can be found via the school website and enter the following information.

Student's First Name:

Student's Surname:

Student's Date of Birth:

Once you have logged on you will be able to book appointments with staff who teach your child. On completion of your appointment bookings you will receive an email confirmation with the time and appointment details which you can print or just write down the appointments you have made. You are able to add additional appointments or edit previous appointments you have made should you wish to do so.

Please note that some members of staff teach several Year 8 groups, and therefore a very large number of students. Sadly we will not be able to guarantee to meet every request. As a consequence we would ask that parents carefully discuss the choice of appointments with their son/daughter prior to making their selection, in order to identify the ten most appropriate teachers to see during the course of the evening.

The booking period opens on **Monday 11 March at 6pm** and will close on **Monday 18 March at 12 noon**. In order for teachers to prepare, please make your appointments at your earliest convenience.

If you do not have internet access or need assistance in making these appointments please contact the School Office on 01937 833466.

Staff will be seated in faculty groups i.e. English, Science etc, and will be based in the Main Hall. Your child is strongly encouraged to accompany you on the evening. Please 'sign in' in the Main Hall on arrival.

Yours sincerely

Mrs W Wilson
Head of School

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